

**Alvah N. Belding Memorial Library**  
302 East Main Street, Belding Michigan 48809  
**Regular Meeting of the Alvah N. Belding Library Board**  
**Library Board Minutes from May 19, 2025**

**Library Board Members Present:** Ron Gunderson, Jan Lamborne, Jennifer Mierendorf, Andy Hurst

**Director:** Britney Dillon

**City Council Liaison:** Bonita Steele

**Guests Present:** None

1. **Call to Order and Roll Call:** Meeting was called to order by Ron Gunderson at 5:30 and roll was called. A motion was made by Jan Lamborne and supported by Jennifer Mierendorf to excuse Cynthia Miller's absence. Roll was called and the motion passed.
2. **Approval of the Agenda:** A motion was made by Ron Gunderson and supported by Andy Hurst to accept the agenda, as presented. Roll was called and the motion passed.
3. **Approval of the Minutes:** A motion was made by Andy Hurst and supported by Jennifer Mierendorf to approve the April 28 minutes. Roll was called and the motion passed.
4. **Public Comment:** None
5. **Library Reports:** Director's Report, Youth Services Report, Circulation Report, and Monthly Financial Report were all reviewed. These reports were received for filing.

**a. Comments on Reports:**

**Director's Report:** April has been a relatively quiet month.

Everyone is fired up for summer reading.

Zack has been able to streamline the system for recording the Feeding America Gather & Grow Program and it starts in two weeks. Ron Gunderson & Jennifer Mierendorf volunteered to help. Britney Dillon will check on Dial-a-Ride for that event.

We want to move some things in the Youth area and the Tween area to make it more usable. At the June meeting, I will have the early version of the Strategic Plan and the first revision of the Employee Handbook.

**Youth Services Report:** The Library's Battle of the Books Teams took 3<sup>rd</sup> & 5<sup>th</sup> place out of 7 teams. Barbara Root has done a great job with this program. A State Representative attended the Battle and went back and gave the library a glowing report.

**Adult Programs:** Michelle McMaster gave a presentation at Thimble Club about the services and programs available at the library. She has received some good response from club members.

**Circulation Report:** The numbers keep going up and the library is meeting people where they are with material needs. We are in the beginning stages of hot spots with eRate and even if it is cut by the FCC, I still think it's a service our patrons will use so we will try it for a year or two.

**Monthly Financial Report:** The 2025-26 Budget has been approved. The residual funds should cover the roof expense. The report is on file.

**6. Notice of Paid Bills:** A motion was made by Ron Gunderson and supported by Jennifer Mierendorf to pay the bills for April. Roll was called and the motion passed.

a. **Comments on bills:** None

**7. Communication and Correspondence:**

a. Betty's news articles

**8. Unfinished Business:**

a. Strategic Plan: Britney Dillon said she worked on the plan most of the day. The draft will be ready in June.

b. Roof: Britney Dillon received 2 quotes to repair the library roof; one from C & I Building Maintenance, Inc. and the other from Kieff's Roofing, Inc. There was much discussion before a decision was made.

A motion was made by Ron Gunderson and supported by Andy Hurst to approve Kieff's Roofing for \$34,215.00 to repair the library roof. Roll was called and the motion passed.

**9. New Business:**

None

**10. Public Comment:**

Bonita Steele, City Council Liaison, gave a detailed report about the City Council. The Library Budget Amendment will be presented tomorrow. The opening day for City Hall will be by Christmas.

**11. Trustee Comments:**

- a. **Ron Gunderson:** Thank you everyone for being here.
- b. **Jan Lamborne:** No comment.
- c. **Jennifer Mierendorf:** No comment.
- d. **Cynthia Miller:** Absent
- e. **Andy Hurst:** No comment.

**12. Motion to adjourn** at 6:17 p.m. was made by Jennifer Mierendorf and supported by Andy Hurst. Roll was called and the motion passed.

Our next scheduled Library Board meeting will be on June 23, 2025 at 5:30 p.m.

Respectfully submitted,  
Janice Lamborne  
Library Board of Trustees Secretary